Dear Lucy,

**Fosse Villages Neighbourhood Plan**
In accordance with Part 5 Regulation 15 of the Neighbourhood Planning General Regulations 2012 as amended by the Neighbourhood Planning (General) (Amendment) Regulations 2015 (The Regulations), I enclose the Submission version of the Fosse Villages Neighbourhood Plan and supporting documents as follows:

(a) the Consultation Statement which:
   (i) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
   (ii) explains how they were consulted;
   (iii) summarises the main issues and concerns raised by the persons consulted; and
   (iv) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.

(b) the Basic Conditions Statement which explains how the proposed neighbourhood development plan meets the requirements of paragraph 8 of Schedule 4B to the 1990 Act and The Regulations. The Basic Conditions Statement also contains:
(i) a map which identifies the area to which the proposed neighbourhood development plan relates; and
(ii) an Equalities Impact Assessment of the proposed neighbourhood development plan;
(c) a Strategic Environmental Assessment for the Fosse Villages Neighbourhood Plan; and
(d) a copy of the Minutes of the Sapcote Parish Council meeting held on 1 November 2018 confirming approval of the draft Neighbourhood Plan and accompanying documents as Qualifying Body.

The documents that have informed the preparation of the Neighbourhood Plan will soon be made available on the Fosse Villages Neighbourhood Plan website, www.fossevillages.org.uk.

Yours sincerely

Michael Guntrip
Clerk to Sapcote Parish Council